The Helsabeck Archives of the Stone-Campbell Movement Emmanuel Christian Seminary at Milligan Library Milligan University

ARCHIVE SERVICE FEES POLICY

The following archive service fees apply to all non-Milligan users. Milligan faculty, staff, students, and alumni are exempt from archive service fees, with the exception of commercial use. Commercial use fees are waived for Milligan University projects.

Photocopies (In-person only):

Always free – archivist reserves the right to make photocopies for the patron

Digital scans on demand (Email required):

- 400 dpi JPEG (photos) or PDF (documents
- First hour of scanning is free; after that, every hour is \$10
- Images and documents on Milligan DigitalRepository (MDR) are freely available. If you
 are willing to wait for your scans to be done as part of the archives scanning workflow
 for MDR, there will be no charge.

Commercial Use:

- \$50 per image
- \$100 per audio/video clip

PERMISSION TO PUBLISH: All materials in The Holloway Archives at Milligan University, except those on temporary or permanent loan, are the property of Milligan University. Permission to publish from unpublished manuscripts or published works under copyright must first be obtained from the holder of copyright. It is the researcher's responsibility to secure that permission. The Holloway Archives does not assume any responsibility for infringement of copyrights held by others.

CITATION: When citing documents from this office in published and unpublished papers, this repository must be cited as "The Holloway Archives at Milligan University, Milligan, TN."

Payment options:

Card: Contact Milligan University Business Office and specify payment is for

The Holloway Archives

Mail checks to: The Holloway Archives

C/O Katherine Banks 200 Blowers Blvd. Milligan, TN 37682